

# Eureka Springs School of the Arts

[www.essa-art.org](http://www.essa-art.org) 479-253-5384

## INSTRUCTOR APPLICATION AND PROPOSAL FOR 2019 WORKSHOPS

Application and all required information must be submitted before August 15, 2018.

Instructor Name:		
Mailing Address:		
City:	State:	Zip:
Email:	Phone:	

Have you taught a class at ESSA before?  Yes  No

If yes, when? Please briefly describe the class:

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***If you are a NEW instructor, please attach a description of your teaching experience.***

## Workshop Description

Provide a description of your proposed workshop in 65 words or less. This description will be used to create marketing materials if your proposal is accepted.

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Provide brief responses to the following (in list form), regarding your proposed workshop. These responses will be used to create marketing materials if your proposal is accepted.

- What will students create?
- What skills will students learn?
- What tools will students learn to use?
- What level is the class (All Levels, Beginner, Intermediate or Advanced)? Is prior experience necessary?
- What will be the approximate cost of materials and supplies for students?

## Instructor Biography

Provide a brief biography, in 40 words or less. Your biography will be included in marketing materials.

## Instructor Availability and Workshop Length

Instructions: Please indicate your preferred date ranges and number of days for your workshop, as well as any blackout dates that you will NOT be available to teach the proposed workshop. ESSA staff will work with all instructors to construct the best possible schedule for peak enrollment. Dates for selected classes will be finalized within 60 days of application.

- Classes may run from 1-5 days in length, but may be longer if offered as evening classes once weekly.
- Classes generally run between the hours of 9 am and 4 pm.
- For Spring and Fall workshops, shorter classes that run partially (or fully) on weekends are preferred. (For example, 3-day workshop running from Thursday to Saturday.)
- For Summer workshops, any class length or time of week may be proposed.
- Once per week evening classes may be proposed for any season. These are for local instructors only. (For example, one evening class per week for 6 weeks.)

### Preferred Session:

Spring Session:      March 15<sup>th</sup> – June 2<sup>nd</sup>, 2019

Preferred Timeframe for Workshop:

Blackout Dates During this Period:

Summer Session:      June 3<sup>rd</sup>– September 1<sup>st</sup>, 2019

Preferred Timeframe for Workshop:

Blackout Dates During this Period:

Fall Session:              September 2<sup>nd</sup> – November 3<sup>rd</sup>, 2019

Preferred Timeframe for Workshop:

Blackout Dates During this Period:

## Attachments and Supplemental Materials

**Please include the following Non-Returnable information with your submission.**

- Completed and signed Application Form (PDF or Word Doc only please).
- Minimum of 4 good quality .jpg digital images of your work, which are representative of works to be created and/or techniques to be learned during the proposed workshop. These will be used for printed and digital promotional materials and marketing efforts. Good images are very important!
- Clearly label all submitted images with artist name (your name) and the title of the work.
- If you are a NEW instructor at ESSA, attach a brief description of your teaching experience, or other relevant experience.
- **Send electronic applications to:** [julie@essa-art.org](mailto:julie@essa-art.org)
- **Mail to:** Eureka Springs School of the Arts, PO Box 657, Eureka Springs, AR 72632